

## **Business Advice for Members**

Are you setting up in practice?

Need business and accounting advice?

The following links can be invaluable when starting up in business and are also very beneficial to practitioners who have already established a business.

### **Inland Revenue**

[www.hmrc.gov.uk](http://www.hmrc.gov.uk)

Tel: 0845 010 9000

The Inland Revenue website is an excellent information source, very easy to navigate around and is extremely useful for accounting, VAT, expense purposes. They can also supply you with disk calculators to work out your tax and payroll for you. Did you know the Inland Revenue run free workshops all over the country? Contact your local branch for further details.

### **Calculation of Tax Payments**

[www.listentotaxman.com](http://www.listentotaxman.com)

This website has calculators online which allow you to take the hassle out of tax planning, allowing you to calculate tax owed on your annual, monthly or even weekly earnings.

### **Federation of Small Business**

[www.fsb.org.uk](http://www.fsb.org.uk)

The Federation of Small Business has many benefits including legal advice, support, discounted insurance, credit card etc.

### **Business Link**

[www.businesslink.gov.uk](http://www.businesslink.gov.uk)

Business Link run groups on all areas of local business men/woman. You usually get together one morning a month and can share business advice, give presentations etc. This is a great way to make local business contacts such as printers, insurance brokers etc. You also promote your business within the group.

### **My Business**

[www.mybusiness.co.uk](http://www.mybusiness.co.uk)

Visit this website for information on hiring, keeping the best people, a good knowledge of recruiting etc. Further subjects also useful.

### **Business Start Up – Tax**

[www.startups.co.uk](http://www.startups.co.uk)

Like it or not, tax is here to stay and it is very important that you are aware of exactly what you're liable for to ensure you manage your finances appropriately – and keep the inspector at arm's length! You will find some useful tips and pointers on this site as well as a more comprehensive guide. There is a very straightforward section on the subject entitled 'Dealing with Tax'.

### **Websites**

[www.bcentral.co.uk](http://www.bcentral.co.uk)

Whether you are a budding Bill Gates or a total technophobe, having a presence on the web could be key to your business success. If you need advice on setting up, maintaining or just improving your website then this is the website for you. It contains a wealth of information on: site hosting, tracking website traffic, search engine optimisation, e-commerce, design tips, data protection, online payment services etc.

### **Telephone Systems**

[www.telecomsAdvice.org.uk](http://www.telecomsAdvice.org.uk)

This is an independent website for small UK businesses, remote and small office home office workers. It covers the practical applications, benefits and relative costs of using UK business telecommunications, including fixed telephone line, mobile phone services, broadband, VoiP, plus other Information Communication Technologies. This useful and informative site also includes a number of handy fact sheets designed to help small firms set up and implement their own telecom systems themselves.